



Lutheran Foundation Canada  
REFLECTING GOD'S GRACE

**Lutheran Church - Canada Financial Ministries (known as Lutheran Foundation Canada)**

**Position:** Planned Giving Gift Coordinator – Central Region

**Location:** Central Region of Lutheran Church-Canada (covering SK, MB, and N/W ON)

**Job Description:**

Your primary responsibility as a Gift Coordinator is to identify, encourage and meet with individuals to develop planned (estate) gifts for our congregations, seminaries, and organizations belonging to the Lutheran Church-Canada (LCC) Synodical family. Your focus on planned gifts would be shared through seminars, webinars, brief talks after Sunday service, or at board meetings and conventions, using these opportunities to outline the importance of good Christian stewardship as it applies to estate planning. This includes the practical development of individual gift plans based on Canada Revenue Agency regulations. You would join a team of two other Gift Coordinators in Canada, reporting to the Foundation's Executive Director. Your important work will help sustain the mission and ministry of our many LCC organizations.

**Qualifications:**

- Be conversant with principles of Christian stewardship and be willing to define and encourage appropriate estate stewardship in your conversations and presentations, often including one-on-one conversations with seniors.
- Be passionate about the various ministries associated with LCC and about opportunities to assist individuals wishing to support these ministries.
- Must be a member of a LCC congregation

**Responsibilities:**

- Meet with individuals to assist them in developing their gift plan.
- Work with team members to develop and implement marketing programs.
- Prepare customized planned giving proposals based on each donor's asset base.
- Share general knowledge regarding other key aspects of estate planning.
- Work with church members and pastors to promote planned giving.
- Schedule and present planned giving webinar and seminars.
- Travel to congregations throughout the Region or to attend conferences as necessary.

Your salary will be commensurate with your experience, and all travel costs are reimbursed. Interested individuals should forward a cover letter and resume to:

Allen Schellenberg MBA  
Executive Director  
Lutheran Foundation Canada  
Email: [allen.schellenberg@lutheranfoundation.ca](mailto:allen.schellenberg@lutheranfoundation.ca)